



CONTRA COSTA COLLEGE
Operations Committee
Meeting Minutes

Date: NOV 9, 2022 (every 2nd Wednesday of the Month) **Time:** 2:00 p.m. – 3:30 p.m.
Location: ZOOM <https://4cd.zoom.us/j/95457317398> Meeting ID: 954 5731 7398
[Committee Charge and prior meeting agendas and minutes](#)

Voting Members

Chairperson: Arzu Smith
Managers: Sara Marcellino*
Faculty: Elaine Gerber, Gabriela Segade*
Classified: Brian Williams, 1 vacant
Students: Kevin G. Ruano Hernandez*, Diego Ortega*

Non-Voting Members

Managers: James Eyestone, Lt. Charles Hankins*, Bruce King, George Mills*, William Tandongfor, Larry Womack

Absent*

Called to order at 2:04 p.m.

Item		Outcome/Decisions	Action Items
I.	Approval of Current Agenda	No Quorum	Forwarded to next meeting for approval
II.	Approval of the October 12, 2022 minutes	No Quorum	Forwarded to next meeting for approval

III. Public Comments (2 minutes each)	None.	
IV. Action Items	None.	
V. Report out from Safety Committee	<p>Walkabout in the daytime and nighttime safety items around campus on the pathways for any tripping hazards.</p> <p>CPR and AED training will be scheduled during Spring 2023 Flex-week. County Health will offer free training on AED and CRP training, dates and times are to be determined.</p> <p>Testing the regrouping messages after the fire near campus, not everyone received the message.</p> <p>Art building was inspected for safety and maintenance. Recommended for furniture replacement, and retouching paint in the classrooms.</p> <p>Wi-Fi update the District Office created a new network called College Guest to replace College-Personal. Due to some of the implementation, a lot of guests and some employee devices are not connected appropriately. Campus IT is working with District IT to share user issues to collect data to find the cause of the connection issue(s). Some buildings have older Wi-Fi accessibility devices and District Office making progress in replacing those devices.</p>	
VI. Report out from Sustainability Committee	Districtwide Sustainability 2035 Goals were shared. <i>See attached.</i>	

	Recycling bins have been ordered but they are backordered and will look for other businesses to provide the recycling bins.	
VII. College Procedures Handbook	<p>Recommended to review the table of contents to edit, add, or delete.</p> <p>The subgroup will email suggestions to make changes to the table of contents.</p> <p>https://www.contracosta.edu/wp-content/uploads/2017/02/Colleges-Procedures-Handbook-2015.01.23-2.pdf</p>	
VIII. Meeting December 14 th – Finals Week	The committee agreed to resume meetings on December 14 th .	
IX. Adjournment	<p>Meeting adjourned at 2:42 p.m.</p> <p>Next meeting Wednesday, December 14, 2022, at 2:00 p.m.</p>	

2035 Districtwide Updated Sustainability Goals

(Based on BOG 2021 Climate Action & Sustainability Framework)

Goals 1-3, 6-7: District led with campus input
Goals 4-5,8-9: Campus focused

